Nazarene Theological College

A Member Institution of the Sydney College of Divinity and teaching its awards.

ABN 94 000 125 235 • CRICOS Provider No. 01512A

REGISTRATION FORM 2013

FAMILY NAME:		**FIRST NAME:**	
STUDENT NO.:		**MOB PHONE NUMBER:**	
ADDRESS:			

COURSE OF STUDY:	☐ Diploma Theology ☐ Diploma of Christian Studies (BTH units) ☐ Associate Degree of Christian Thought and Practice ☐ Bachelor Theology ☐ Graduate Certificate in Theological Studies ☐ Graduate Diploma Arts ☐ Master Arts ☐Master Divinity ☐ Master Theology
METHOD OF STUDY:	☐ Full-time ☐ Part-time ☐Casual ☐Semester Study
ORDINATION TRACK:	☐ No ☐ Unsure

☐ Yes (Church of the Nazarene) ☐ Yes (Wesleyan Methodist Church of Australia) ☐ Yes (other)

STUDENTS ARE REMINDED THAT IT IS THEIR RESPONSIBILITY TO ENSURE THAT UNITS TAKEN MEET COURSE REQUIREMENTS. Information on course requirements can be found at http://www.scd.edu.au/

CLASSES	Unit Code	Unit Title	CP	Mode (Office use only)	EMin Office use only)
1.					
2.					
3.					
4.					
	SAFB/SAPB	Student Amenities Fee (Full time or Part-Time)	**All Students attending classes on- campus**		

FINANCIAL

Please indicate intended method of payment for both tuition and student amenities:

Tuition Fees: ☐ FEE-Help ☐ Cash ☐ Direct debit ☐ Credit Card

Student Amenities Fees: ☐ SA-Help ☐ Cash ☐ Direct debit ☐ Credit Card

[NB: withdrawal from a unit after CENSUS date will not alter student responsibility for tuition fees. Refer to Refund Policy. See 2013 Lecture Schedule for CENSUS Dates.]

Fees for late and amended registrations

Students should be aware of the following fees:

Registrations after **Close of Registration [Friday 12 July 2013]** will attract a Late Fee of $50. Students may register up to Census Date.

Students who change registration after Close of Registration [Friday 12 July 2013] will attract

Change of Registration Fee of $50. Students may change registrations up to Census Date.

Students may withdraw from a registered unit at any time. However the following **Withdrawal Fees** apply: -

up to Close of Registration…….. no fee

after Close of Registration and up to the commencement of class …… $100

after commencement of class and up to Census Date…….…. $200

after Census Date ……. Full unit fee plus 'fail' grade on transcript.

Communication

Pertinent orientation information will be sent to your NTC email address. Please ensure that you have checked that address prior to the start of semester.

Official communications will be sent via email to the student's College email address ie yourname@ntc.edu.au.

- **Students must check email on a regular basis**. Any failure to be aware of information sent via the email is not the responsibility of the College.
- Students should ensure that they have a reliable internet connection.
- When sending important emails to the College the 'read –receipt' function should be used.

A text-book list is generally available from the office. While every effort will be made to ensure textbooks form part of the Library resources, students should note it is not possible to guarantee the availability of any particular book at any given time.

Registration Agreement

I agree to comply with all of the policies and regulations of Nazarene Theological College and the Sydney College of Divinity and with the decisions of the constituted authorities so far as they apply to me.

I understand that it is my responsibility to ensure that units taken meet course requirements. Information on course requirements can be found at **http://www.scd.edu.au/**

I am aware of the requirements of the Student Handbook. At such time that I am no longer in harmony with said policies and regulations; I will voluntarily withdraw my enrolment. I understand that otherwise my admission may be revoked.

I do / do not give permission for photographs and computer images to be used in external publications, publicity materials, and college newsletters and on the college website**.**

Date: _____ _____

Student's Signature

Please ensure all fields are completed and return to the Registrar

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OFFICE USE ONLY

Date: _____ _____

Registrar's Signature

☐ Financial clearance _____ ☐ Entered on to Class List

☐ Notified IT for computer access ☐ Notified Library for library access ☐ Notified Library no photos to be used.

eMinerva INV _____ Open/confirmed INV _____ Open/confirmed