



# Nazarene Theological College

A Member Institution of the Sydney College of Divinity and teaching its awards.

ABN 94 000 125 235 • CRICOS Provider No. 01512A

## REGISTRATION FORM 2012 SEMESTER 1

<b>FAMILY NAME:</b>		<b>FIRST NAME:</b>	
<b>STUDENT NO.:</b>		<b>MOB PHONE NUMBER:</b>	
<b>ADDRESS:</b>			
<b>COURSE OF STUDY:</b>	<input type="checkbox"/> Diploma Theology <input type="checkbox"/> Bachelor Theology <input type="checkbox"/> Graduate Certificate in Theological Studies <input type="checkbox"/> Graduate Diploma Arts <input type="checkbox"/> Master Arts <input type="checkbox"/> Master Divinity <input type="checkbox"/> Master Theology		
<b>METHOD OF STUDY:</b>	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Casual <input type="checkbox"/> Semester Study		
<b>ORDINATION TRACK:</b>	<input type="checkbox"/> No <input type="checkbox"/> Unsure <input type="checkbox"/> Yes (Church of the Nazarene) <input type="checkbox"/> Yes (Wesleyan Methodist Church of Australia) <input type="checkbox"/> Yes (other)		

**STUDENTS ARE REMINDED THAT IT IS THEIR RESPONSIBILITY TO ENSURE THAT UNITS TAKEN MEET COURSE REQUIREMENTS.** Information on course requirements can be found at <http://www.scd.edu.au/>

CLASSES	Unit Code	Unit Title	CP	Mode (Office use only)	EMin (Office use only)
1.					
2.					
3.					
4.					

### FINANCIAL

Please indicate intended method of payment:

- FEE-Help  
 Cash       Direct debit       Credit Card

[NB: withdrawal from a unit after CENSUS date will not alter student responsibility for tuition fees. Refer to Refund Policy. See 2012 Lecture Schedule for CENSUS Dates.]

### ***Fees for late and amended registrations***

Students should be aware of the following fees:

Registrations after **Close of Registration [Friday 20 January 2012]** will attract a Late Fee of \$50. Students may register up to Census Date.

Students who change registration after Close of Registration [Friday 20 January 2012] will attract **Change of Registration Fee** of \$50. Students may change registrations up to Census Date.

Students may withdraw from a registered unit at any time. However the following **Withdrawal**

**Fees** apply: -

up to Close of Registration.....	no fee
after Close of Registration and up to the commencement of class .....	\$100
after commencement of class and up to Census Date.....	\$200
after Census Date .....	Full unit fee plus 'fail' grade on transcript.

### **Communication**

**Students are required to attend Orientation** and are responsible to ensure they are familiar with material presented in Orientation. Orientation for semester 1 2012 will be held on Monday 13 February 2012 commencing at 9.00am.

Official communications will be sent via email to the student's College email address ie yourname@ntc.edu.au.

- **Students must check email on a regular basis.** Any failure to be aware of information sent via the email is not the responsibility of the College.
- Students should ensure that they have a reliable internet connection.
- When sending important emails to the College the 'read –receipt' function should be used.

A text-book list is available from the office. While every effort will be made to ensure textbooks form part of the Library resources, students should note it is not possible to guarantee the availability of any particular book at any given time.

### **Registration Agreement**

I agree to comply with all of the policies and regulations of Nazarene Theological College and the Sydney College of Divinity and with the decisions of the constituted authorities so far as they apply to me.

I am aware of the requirements of the Student Handbook. At such time that I am no longer in harmony with said policies and regulations; I will voluntarily withdraw my enrolment. I understand that otherwise my admission may be revoked.

I do / do not give permission for photographs and computer images to be used in external publications, publicity materials, and college newsletters and on the college website.

Date: \_\_\_\_\_  
Student's Signature

**Please ensure all fields are completed and return to the Academic Registrar**

### **OFFICE USE ONLY**

Date: \_\_\_\_\_  
Academic Registrar's Signature

- Fee-Help Form completed     Financial clearance \_\_\_\_\_     Entered on to Class List  
 Notified IT for computer access     Notified Library for library access     Notified Library no photos to be used.

eMinerva INV \_\_\_\_\_ Open/confirmed    INV \_\_\_\_\_ Open/confirmed