SYDNEY COLLEGE OF DIVINITY
Excellence in theological education

CRICOS Provider Code: 02948J

APPLICATION FOR ADMISSION

Please complete this application form, include a passport photograph and the required attachments and send to:

Nazarene Theological College
40 Woodlands Drive
THORNLANDS QLD 4164
Email: registrar@ntc.edu.au   Web: www.ntc.edu.au
Phone: +61 7 3206 4177   Fax: +61 7 3206 0081

NTC
Faith. Knowledge. Action.

ABN: 94 000 125 235
Member Institution of the Sydney College of Divinity

PERSONAL DETAILS

Unique Student Identifier: _____

Title: _____ **Family Name:** _____

First Name: _____ **Second Name:** _____

Preferred Name: _____ **Date of Birth:** _____ **Gender:** ☐ Female ☐ Male

Marital Status: ☐ Married ☐ Single ☐ Other **Previous Family Name:** _____

CONTACT DETAILS

Home Phone: _____ **Work Phone:** _____

Mobile: _____ **Fax:** _____

Email: _____

Term Address: _____

Suburb: _____ **State:** _____ **Postcode:** _____

Postal Address: _____

Suburb: _____ **State:** _____ **Postcode:** _____

Permanent Home Address: _____

Suburb: _____ **State:** _____ **Postcode:** _____

EMERGENCY CONTACT

Name: _____ **Relationship:** _____

Mobile: _____ **Email:** _____

Address: _____

Suburb: _____ **State:** _____ **Postcode:** _____

BACKGROUND DETAILS

Are you of Aboriginal and/or Torres Strait Islander Origin?

☐ No   ☐ Yes, Aboriginal   ☐ Yes, Torres Strait Islander   ☐ Both

Country of Birth: _____ **If born overseas, year arrived:** _____

Citizenship *(Please provide certified copy of Birth Certificate or Passport)*

If you are not an Australian citizen, are you a Permanent Australian Resident? ☐ No ☐ Yes
(If Yes, Please provide evidence of residency)

Do you speak a language other than English at Home? ☐ No ☐ Yes

If Yes, which language? _____

ADMISSION COURSE SELECTION

Please indicate which course you are seeking admission into:

☐ Diploma of Christian Studies   ☐ Associate Degree of Christian Thought and Practice   AQF Level 7

☐ Bachelor of Theology   ☐ Bachelor of Ministry   AQF Level 7

☐ Graduate Certificate in Arts   ☐ Graduate Certificate in Chaplaincy ☐ Graduate Diploma of Arts   AQF Level 8

☐ Master of Arts   ☐ Master of Theology ☐ Master of Divinity   AQF Level 9

ADMISSION COURSE ADMISSION

When do you wish to begin your studies? _____

(e.g. Semester / Trimester 1, YEAR)

Are you intending to study: ☐ Part Time   ☐ Full Time

On what basis are you seeking admission?

☐ Higher School Certificate or equivalent   ☐ Professional Entry

☐ Secondary Education, TAFE or equivalent   ☐ Mature age

☐ Higher Education course   ☐ Special entry

Would you like to apply for credit for previous study?   ☐ No   ☐ Yes

(If Yes, Please include copies of Academic Transcripts and Certification)

ADMISSION ENGLISH PROFICIENCY

Is English your first language?   ☐ No   ☐ Yes   *(If English is not your first language, you may be required to complete an Academic IELTS test.)*

Have you completed an English Test?   ☐ No   ☐ Yes   **If Yes, name of Test:** _____

Test Date: _____   **Test Score:** _____

(Please include copy of the English Test Result)

FINANCIAL INFORMATION

How do you plan to pay for your studies? *(Tuition fees are required before each semester / trimester begins)*

☐ Cash/Cheque   ☐ Bank Transfer   ☐ Credit Card *(MasterCard or Visa)*

☐ FEE Help *(Please request Fee HELP information and request form from your MI)*   ☐ Other _____

Are you a pensioner: ☐ No   ☐ Yes   *(If Yes, Please supply evidence for administration purposes)*

MARKETING

Why have you chosen to study in this college?   *(Please select most appropriate reason)*

☐ To get a job   ☐ To develop my existing business   ☐ To start my own business

☐ To try for a different career   ☐ To get a better job or promotion   ☐ It was a requirement for my job

☐ I wanted extra skills for my job   ☐ To get into another course   ☐ Personal interest/development

☐ Other: _____

How did you discover this college? ☐ Web ☐ Student ☐ Staff ☐ Exhibition ☐ Church ☐ Advertising

☐ Other: _____

What is your current working status?

☐ Employed Full-Time   ☐ Employed Part-Time   ☐ Self Employed   ☐ Employer

☐ Employed Unpaid Work   ☐ Unemployed Seeking FT   ☐ Unemployed Seeking PT   ☐ Not Seeking Employment

MARKETING CHURCHES ATTENDED PAST 5 YEARS

Church Name	Denomination	Year Joined	Year Left

What areas of ministry have you been involved in during the last five years?

CURRENT EDUCATION

Have you got a CHESSN? ☐ No ☐ Yes **CHESSN:** _____

Are you currently studying elsewhere? ☐ No ☐ Yes **If Yes, please indicate:** ☐ Part Time ☐ Full Time

Name of institution: _____ **Course:** _____

SECONDARY EDUCATION

School Attended in your last year of Secondary School: _____

Suburb: _____ **State:** _____ **Postcode:** _____

Year 12 completed? ☐ No ☐ Yes **Grade you left school:** _____ **Year you left school:** _____

If your last year of secondary schooling was completed overseas:

Country of Studies: _____ **Language of Studies:** _____

Where you lived during the last year of Secondary School: Suburb: _____ **Postcode:** _____

University Entrance: ☐ ATAR ☐ UAI ☐ TER ☐ OP **Score:** _____

Please include copies University Entrance Results if you are using it for basis of entry

TERTIARY OR OTHER RELEVANT EDUCATION

Name of Institution	Name of Course	Completed	Year Completed or Withdrawn
		☐ No ☐ Yes	
		☐ No ☐ Yes	
		☐ No ☐ Yes	

Please include copies of Academic Transcripts and Certification

PREVIOUS ADMISSION TO SCD

Have you previously been admitted into a Member Institution of the SCD? ☐ No ☐ Yes

Name of Institution	Name of Course	Completed	Year Completed or Withdrawn
		☐ No ☐ Yes	

(Member Institutions: ACOM – Broken Bay Institute – Booth College – Emmaus College – CIS – Nazarene Theology College – NSWCCPE – SCD Korean – St Andrew's Orthodox Theology College)

PARENTS/GUARDIAN EDUCATION LEVEL

The Department of Employment, Education and Workplace Relations requires this information to be collected for statistical purposes. It will not be used by the Sydney College of Divinity or its Member Institutions in the assessment of your application for admission.

Parent and/or Guardian 1:

☐ Female ☐ Male ☐ No parent/guardian

What is the highest level of education completed by your Parent and/or Guardian 1?

☐ Postgraduate qualification
(e.g. Graduate Certificate/Diploma, Masters, Doctorate etc.)
☐ Bachelor degree

☐ Other post-school qualification
(e.g. Certificate IV, Diploma, completed apprenticeship, VET/TAFE Certificate etc.)
☐ Completed Year 12 schooling or equivalent

☐ Completed Year 10 schooling, continued, but not Year 12

☐ Completed Year 10 schooling or equivalent

☐ Didn't complete Year 10 schooling

☐ Don't know

Parent and/or Guardian 2:

☐ Female ☐ Male ☐ No parent/guardian

What is the highest level of education completed by your Parent and/or Guardian 2?

☐ Postgraduate qualification
(e.g. Graduate Certificate/Diploma, Masters, Doctorate etc.)
☐ Bachelor degree

☐ Other post-school qualification
(e.g. Certificate IV, Diploma, completed apprenticeship, VET/TAFE Certificate etc.)
☐ Completed Year 12 schooling or equivalent

☐ Completed Year 10 schooling, continued, but not Year 12

☐ Completed Year 10 schooling or equivalent

☐ Didn't complete Year 10 schooling

☐ Don't know

DISABILITY

Do you have a disability, impairment or long term medical condition, which may affect your studies? *(If Yes, Please indicate below)* ☐ No ☐ Yes

☐ Hearing ☐ Learning ☐ Mobility ☐ Vision ☐ Medical ☐ Mental ☐ Other: _____

Would you like to receive advice on support services, equipment and facilities, which may assist you with your condition? ☐ No ☐ Yes

Please provide documented evidence of your condition, so we could assess how we may be able to best assist you.

APPLICATION CHECKLIST — *COMPULSORY DOCUMENT

- ☐ Passport size photograph*
- ☐ Certified Birth Certificate or Passport*
- ☐ Certified Academic Transcripts* *(Required for Basis of Entry)*
- ☐ Certified Academic Transcripts *(Required for Credit Transfer)*
- ☐ Other: _____

- ☐ Certified IELTS/English Test Results *(if required)*
- ☐ Certified Evidence of Residency *(if required)*
- ☐ Certified Evidence of being a Pensioner *(if required)*
- ☐ Other: _____
- ☐ Other: _____

(Original documents should be sighted then certified by a JP, Cdec, Lawyer, Accountant, School Principal, Bank Manager, Pharmacist, Minister of Religion or a selected Member Institution Staff)

POLICIES — WITHDRAWAL AND REFUND

Students may withdraw from courses without <u>academic penalty</u> only if notice of withdrawal is submitted in writing to the Registrar by 4.00 pm on the Census Date applicable to the subject in question.

If withdrawal occurs up to 4.00 pm on the Census date the tuition fee will be refunded but a withdrawal penalty will be charged to the student and is payable immediately. Beyond this time, tuition fees will not be refunded. See the Sydney College of Divinity Refund Policy for further details.

If the Sydney College of Divinity Member Institution defaults in delivery of subjects or courses the arrangements set out in the Sydney College of Divinity Refund Policy apply.

POLICIES — PRIVACY LEGISLATION

Sydney College of Divinity (SCD) and its Member Institutions require the information requested of you in this form in order to provide you with education services and to cater for particular student's needs. If you do not provide all the relevant information, we may not be able to provide such services and to assess your academic progress.

Please also note that the SCD and its Member Institutions may provide your personal information and sensitive information to third parties (e.g. educational institutions such as universities, colleges and accreditation bodies and Australian government bodies such as DEEWR, Centrelink and the Department of Immigration and Citizenship, Tuition Assurance Scheme, ESOS Assurance Fund Manager, Graduate Careers Australia, Insync Surveys PL, QILT) in order to provide you with high quality education services and assess your academic progress or suitability.

You can request access to your health and personal information by contacting the Privacy Officer.

POLICIES — PUBLISH IMAGES

From time to time Sydney College of Divinity (SCD) and its Member Institutions will take photos of students for a variety of purposes, publications and on the internet. Your permission is required before we can use your image in these public domains.

DECLARATION

- ☐ I understand and accept the Withdrawal and Refund arrangements of the SCD's Member Institution.
- ☐ I understand and accept the privacy legislation.
- ☐ I give permission for SCD and its Member Institutions to publish my image.
- ☐ I wish to be considered for entry into the program that I have nominated.
- ☐ I declare that the information that I have provided herein is true and accurate to the best of my knowledge.

First Name: _____   **Family Name:** _____

Signature: _____   **Date:** _____

OFFICE USE ONLY — MEMBER INSTITUTE

Date Received		Date Approved	
Award		Basis #	
Credit Transfer		Payment Method	

Basis #	1. HSC or equivalent (Entry to DipTh, DipMin, DipChSt, ADCTP, BTh, BMin)	2. Cross Institution Electives	3. Mature Age (Entry to DipTh, DipMin, DipChSt, ADCTP, BTh, BMin)	4. Special Entry (Entry to DipTh, DipMin, DipChSt, ADCTP, BTh, BMin)	5. 3 year Bachelor award (Entry to GCA, GDA, MDiv)
	6. Grad Cert, Grad Dip in discipline of Theology/Ministry (Entry to MA – 1 year)	7. 3 year Bachelor award in discipline of Theology/Ministry (Entry to MA – 1.5 year)	8. 3 year Bachelor of Theology or equivalent (Entry to MTh)	9. Professional Entry (Entry to GCA)	10. Audit Student